

## **Rangjung Foundation**

### *A guideline for a sponsor membership*

#### Background

**Rangjung Foundation** was established by His Holiness Kyabje Dungse Garab Rinpoche with the approval of the Ministry of Home & Cultural Affairs vide letter no. DLG-26/2006/875 dated 17.5.2006. The foundation is also certified by the ‘Chodey Lhentshog’ vide a certificate dated 31/07/2009 after the enactment of the Religious Organizations Act of Bhutan.

This is a charitable organization chaired by His Holiness Kyabje Dungse Garab Rinpoche, and it is established to support the monks and nuns in their religious studies and their retreats, old people who desire to spend their life in and around the monastery reciting prayers and in meditation. The foundation also sponsors orphans and children of poor parents to pursue their education, and many other projects related to Dharma teachings and practices throughout Bhutan.

His Holiness Kyabje Dungse Garab Rinpoche and a few dharma supporters from abroad support over 400 monks and nuns housed at Rangjung Woesel Choling Monastery and Thegchog Kunzang Choden Nunnery including retreat centers, gomdes, old folks homes besides the normal activities of the foundation. With the rising cost of all commodities, it is increasingly becoming difficult to finance its activities. Therefore, this foundation, appeals to all Dharma supporters for a generous contribution and also to become a member (s) of the foundation. Here are some guidelines on how one may become a member of this foundation and accumulate merits.

- 1 The Rangjung Foundation Membership is open to all who wish to support Dharma.
- 2 Throema Lopons or reliable persons of different locations are focal persons of Rangjung Foundation.
- 3 The Sponsor membership form and money receipt books are with ‘throema lopens’ or person in charge as focal persons.
- 4 The sponsor membership can fill up form available with the focal person who will in turn submit to Rangjung Foundation Head Office, Thimphu.
- 5 The sponsor membership forms are not reprinted or duplicated by anyone. Please ensure that you fill in the form that is supplied by the Foundation Office in Thimphu.
- 6 Any sponsor membership form loss must be reported to the foundation office in Thimphu.
- 7 Any form damaged in the process of filling up must be returned to foundation office with proper record.
- 8 It will be the responsibility of the ‘throema lopen’ or the focal person to garner sponsors and memberships in its own locality. The sponsor membership must be based on one’s own willingness and interest.

- 9 Focal person or ‘throema lopen’ shall submit sponsor membership forms in original to Rangjung Foundation Head Office and the duplicate photo copies will be retained with focal person’s reference.
- 10 Sponsor membership fee collected is to be deposited in the Bank Account **No. 5000037848022 BNB, Thimphu**, of Rangjung Foundation, and the deposit counter foil sent to the Foundation Head Office, Thimphu.
- 11 Fees collect monthly would be inconvenient for both receiver and payer, the members may pay either quarterly, semi-annually, annually or 5 years lump-sum.
- 12 The members may pay membership fee as below:
- a. Nu. 250.00 for three months,
  - b. Nu. 500.00 for half a year,
  - c. Nu. 1000.00 for a year and
  - d. Nu. 5000.00 lump-sum payment for 5 years.
- 13 A membership fee in excess of the amount prescribed would be accepted from any members who wishes to pay, but a membership fee lower than the prescribed amount will not be accepted in any circumstances.
- 14 The membership form may be issued to individual who wishes to be a member for a period of 5 years.
- 15 If any individual wishes to contribute any amount of money to the foundation without being a member then the amount should be accepted and money receipt issued.
- 16 The focal person or ‘throema lopen’ will need to send a report following any amount being deposited in the Rangjung Foundation account. The report need to state whether the money deposited is membership fees or voluntary lump sum contribution.
- 17 The focal persons shall maintain records of ‘nyamlenpa’ and update records at all time.
- 18 The focal persons are requested to intimate the foundation head office when registered members transferred from one place to another.
- 19 The members could pay membership fee anytime between Januarys to 30<sup>th</sup> November of every year.
- 20 The focal persons must ensure that latest by 30<sup>th</sup> November all register members pay prescribed membership fee in full.
- 21 Donation amount contribute to the Foundation is **TAX DIDUCTABLE**.
- 22 The focal persons shall inform the foundation head office of any demise of *a registered* member or the member’s family to organize ‘moenlam’ and prayers.
- 23 The Foundation Office shall maintain accounts and share the detailed financial report with the members through their respective focal persons annually.
- 24 For more information, please contact Foundation’s head office at 17616830,17652374,02-324313 Fax 02-324303.